





Getting Ready for the New Alaska Alternate Assessments

Aran Felix & Dan Farley
Wednesday, September 24, 2014
3:30 – 4:30 PM
GoToMeeting Webinar
(to be repeated on October 1)



1



Handouts *(In 9/24/14 Mentor Newsletter)*

- PPT Notes Pages
- AK Participation Guidelines (draft)
- First Contact Survey (FCS)
- Personal Needs and Preferences Profile (PNP)



2

Agenda

- Having your DTC get your KITE Client/Educator Portal account set up
- Using your KITE Client/Educator Portal Account
- Educator Portal Resources
- State, District, and School Roles and Responsibilities
 - Data Steward
 - Technical Liaison
 - Assessment Coordinator
 - Test Administrator (TA)
- Required steps prior to test administration
- Pre-Annual Mentor Training Assignments



3

Objectives

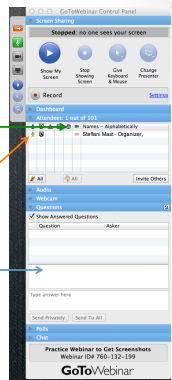
- Overview of Alaska's new alternate assessments: roles and responsibilities
- Overview of revised ak.k12test.com site as the "one-stop shop" for all AKAA testing resources and training tools
- Discuss how to prepare students, staff, and parents for the new statewide assessments (ELA & Math)
- Discuss the importance of participating in one of three Field Testing opportunities
- Review ways to prepare and keep involved



4

GoToMeeting

- Here are the three primary functions of the GoToMeeting webinar interface:
 - Raise your hand to ask questions out loud by clicking on the hand icon
 - Mute yourself by clicking here
 - Type questions here



5

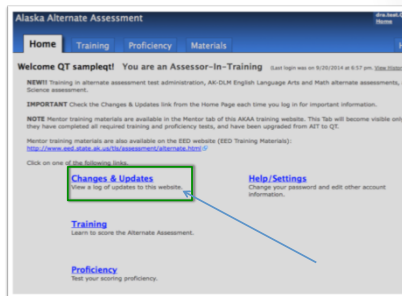
ak.k12test.com Updates

- The ak.k12test.com website has been completely revised to include all ELA and Math resources provided by DLM
- There is a separate system for training and administration related to the Science assessment
- A new tab has been added for Mentors, which provides additional resources that can be used for training staff

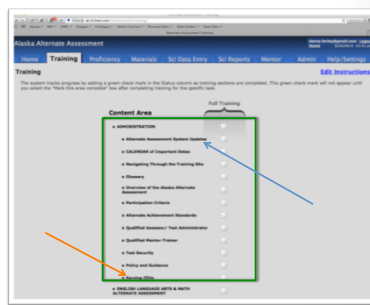


6

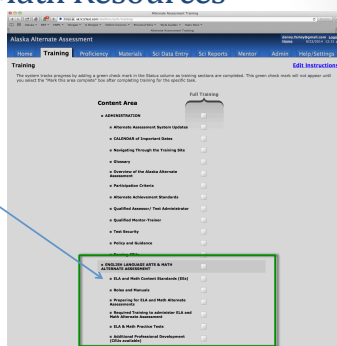
Changes & Updates



Administration



ELA and Math Resources





Required Training Guidance Document

Dynamic Learning Maps Assessment - Required Training System
2014-15

There are seven modules that Alaska test administrators must complete in order to gain access to the secure English Language Arts (ELA) and Mathematics assessments. They can be accessed within the "Professional Development" tab, under the "Modules" sub-tab. To access the training, you must first log into the KTE Client Educator Portal (<http://educator.alaska.gov/ELAS/ELAS.html>). There is also one training module that ED is requiring in addition to the seven for ELA and Math. It is titled *Module 7: DLM Essential Elements* and is available at this link: <http://www.alaskatestingmaps.org/onlinehelp.html>

NOTE: For Mac users in particular, please note that the KTE system only supports one version of the Safari browser (6.0.5), which is also not the most current version. We highly recommend that you download and use the Firefox browser (24.2.0 or higher) instead of using an older version of Safari. This recommendation is consistent with that provided by the IEAT helpdesk.

Supported Browsers
Firefox 35.7.0 (recommended) and above
Safari 6.0.5
IE 11 and above






10

Self-directed Learning Module Guidance

Dynamic Learning Maps Assessment - Training System
2014-15

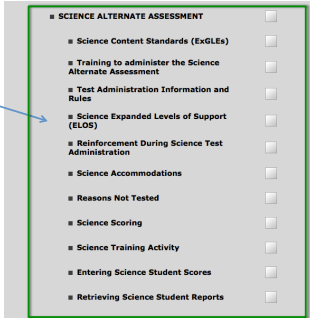
Alaska is transitioning to a new dynamic assessment based on alternate achievement standards to fully align with the requirements of the state of 2015. This document was developed by HED and DED to guide those involved in training and assessment through the transition process to DLM modules (<http://dms.alaska.gov/edms/edms.html>). Remember, if you have any questions regarding the full release or content of this document, then please contact us via email: edms@alaska.gov or via phone at 907-269-2500.

To access the DLM Self-Directed Learning Module system, you can either log into alaska.gov and follow the appropriate link, or go directly to the self-directed learning module located here: <http://dms.alaska.gov/edms/edms.html>. You will already need to bookmark this page for future use as well as more than one user document. You can also click the link.




11

Science Resources

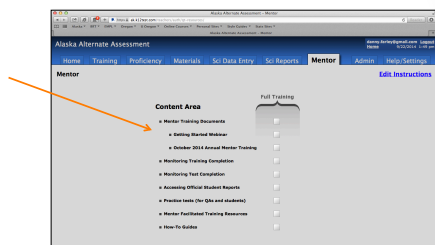


- SCIENCE ALTERNATE ASSESSMENT
- Science Content Standards (ExGLEs)
- Training to administer the Science Alternate Assessment
- Test Administration Information and Rules
- Science Expanded Levels of Support (ELOS)
- Reinforcement During Science Test Administration
- Science Accommodations
- Reasons Not Tested
- Science Scoring
- Science Training Activity
- Entering Science Student Scores
- Retrieving Science Student Reports



12

Mentor Tab



13

KITE Client/ Educator Portal

DEFINITIONS

The KITE Client is a secure browser for students to access testlets. Teachers do not have KITE Client accounts.

The KITE Educator Portal is the secure website where teachers access required training and manage student accounts and settings.



14

KITE Educator Portal Functions

- Home
 - Access all functions
- Test Management
 - Manage student access to assessments
- Professional Development
 - Access all required training
- Configuration
 - Manage student lists and rosters
 - FCS/PNP
- Site Map
 - File uploads and reports



15

AKAA Resources – Quick Review

All resources or links to DLM resources are easily located on ak.k12test.com

- Training and test administration resources
- All technical manuals
- Templates for uploading student and user (Assessor) lists, and developing rosters
- Proficiency testing resources
- Secure test access
- Data Entry



16

Test Administrator (Qualified Assessor)

Teacher or other qualified examiner

- Complete required training
- IEP team decisions
- Managing student information
- Plan, deliver, and adjust instruction
- Prepare for the assessments
- Administer assessments
- Prepare for next year

[Test Administration Manual](http://dynamiclearningmaps.org/sites/default/files/test_administration_manual_vr_2014-15.pdf)

http://dynamiclearningmaps.org/sites/default/files/test_administration_manual_vr_2014-15.pdf



17

Assessment Coordinator (DTC, Mentor)

Supports assessment implementation; supports test administrators

- Manage staff roles and responsibilities.
- Develop and implement a comprehensive training plan
- Monitor and support test preparation and administration
- Manage communication of test-related processes and events with parents and staff

[Assessment Coordinator Manual](http://dynamiclearningmaps.org/sites/default/files/assessment_coordinator_manual_vr_2014-15_0.pdf)

http://dynamiclearningmaps.org/sites/default/files/assessment_coordinator_manual_vr_2014-15_0.pdf



18

Data Steward *(not a specific Mentor role)*

Manages student and enrollment data, Educator Portal accounts

- In AK, this has been the person responsible for uploading the pre-code file for DRC; they are now responsible for the AMP and DLM uploads
- Responsible for getting the .csv files for users, enrollment, and rosters uploaded into the KITE Educator Portal
- Assisting with data updates and validation
- Sometimes are asked to assist Test Administrators (TAs) with the First Contact Survey (FCS) and/or Personal Needs Profile (PNP)

[Data Steward Manual](#)

http://dynamiclearningmaps.org/sites/default/files/data_steward_manual.pdf



19

Technical Liaison (Tech Coordinator – not a specific Mentor Role)

Manages AMP & DLM technology requirements for a school or district

- Manage the KITE Client for staff
- May troubleshoot:
 - the Educator Portal,
 - difficulties with .csv files,
 - whitelisting websites (e.g., .cete.us), and/or
 - establishing Local Caching Servers, where needed

[Technical Liaison Manual](#)

http://dynamiclearningmaps.org/sites/default/files/technical_liaison_manual_0.pdf



20

Accessibility Manual

- DLM's guidelines regarding accessibility options for the ELA and Math assessments
 - First Contact Survey (FCS)
 - Personal Needs Profile (PNP)
 - Participation criteria

[Accessibility Manual](#)

http://dynamiclearningmaps.org/sites/default/files/accessibility_manual.pdf



21

Tests Available

- **Year End Assessment (YE)** – a summative assessment delivered once only during the Spring Testing Window.
- **Integrated Model (IM)**, which includes Instructionally Embedded Assessments (IE) – an integrated model of instructionally embedded formative assessments administered throughout the school year in combination with the summative assessment
- **SAVE THE DATE:** EED and DLM will be providing a training on the Integrated Model in the winter, January 21-22, 2015 in Anchorage



22

Required Training Modules

- Test Administration Module 1 – Overview of the DLM System
- Test Administration Module 2 – Test Security in the DLM Alternate Assessment
- Test Administration Module 3 – Accessibility for All Students
- Test Administration Module 4 – How the Assessment Works
- Test Administration Module 5 – Preparing for the Test
- Test Administration Module 6 – Computer Delivered Testlets
- Test Administration Module 7 – Teacher Administered Testlets
- Self-Directed PD Module 7 – IEPs Based on AK-DLM Essential Elements



23

And... Science!

- Science assessment sponsored by DRA, as in the past
- Still based upon the Alaska ExGLEs
- Training, proficiency testing, secure test downloads, and data entry remain functions of the ak.k12test.com website for the Science Alternate Assessment



24

7 Steps for Test Administration

There are seven steps to complete in order to administer ELA, Math, and Science assessments this year:

1. DTC sets up your Educator Portal Account
2. View and pass seven required DLM trainings and 1 EED required module
3. Complete DLM and AK Test Security Agreements (TSAs)
4. Student(s) are enrolled and associated with teachers (rostered)
5. Complete or update one FCS for each student
6. Complete or update one PNP per student, depending upon student support needs (updated annually thereafter)
7. Complete the Administration and Science Proficiency assessments on the ak.k12test.com website



!!!DO NOT WORK AHEAD!!!



25

Field Testing Windows

- Field Test A (October 13 – October 31, 2014) ONLY accessible if your district uploads your student rosters in time
- Field Test B (November 10 – December 20, 2014)
- Field Test C (January 5 – March 6, 2014; includes Braille test)



26

Pre-Annual Mentor Assignments

- Prior to October 6, 2014, complete the following two Self-Directed learning modules
 - Module #10 [Claims & Conceptual Areas](#), and
 - Module #17 [Core Vocabulary](#)
 - <http://secure.dynamiclearningmaps.org/unc/modules.html>
 - Bring your Certificates of Completion (an email printout)
- There is no need to work beyond these expectations; we will get you from here to there at Annual Mentor training!



27

Annual Mentor Training

- Make sure that you register for Annual Mentor Training (AMT) Request a registration form: matt.delabruere@alaska.gov
- You will receive all of the training that you need at AMT; please do not become overly concerned about training yourself prior to that time
- For now, just make sure that you work with your DTC to develop an Educator Portal account and that you:
 - are able access the KITE Educator Portal on your laptop by October 3, 2014
 - complete the pre-AMT homework assignments



28

Additional Training Opportunities

- DLM Instructionally Embedded Assessment (IE) Training
 - For Mentors and Special Education Directors
 - January 21-22, 2015
 - Anchorage, AK
- EED highly encourages participation in this training, as the IEs will be operationalized next year, 2015-16, and included in accountability determinations
- Assessors can use IEs this year, but the scores will not be part of any accountability framework



29

Questions?



30

Contact Information

- Aran Felix, Program Manager, Alaska Alternate Assessment
aran.felix@alaska.gov
- Kim Sherman, Coordinator of Process, Dillard Research Associates
kim.dra.eed@gmail.com
- Dan Farley, Coordinator of Deliverables, Dillard Research Associates
alignassess@gmail.com
- ELA & Math HelpDesk, Dynamic Learning Maps
1-855-277-9751 or DLM-support@ku.edu
- Science HelpDesk, Sevrina Tindal, Dillard Research Associates
1-800-838-3163 or sevrina@dillardresearchassociates.com



31
